

Attachment 3.2

Local council name: Duston Parish Council

Notice of appointment of date for the exercise of public rights Accounts for the year ended 31st March 2022

The Local Audit and Accountability Act 2014, and
The Accounts and Audit (England) Regulations 2015 (SI 234)

<p>1. Date of announcement: <u>31st May 2022</u> (a)</p> <p>2. Any person interested has the right to inspect and make copies of the accounts to be audited and all books, deeds, contracts, bills, vouchers and receipts relating to them. For the year ended 31 March 2022 these documents will be available on reasonable notice on application to:</p> <p>(b) <u>Lisa Blondfage - Clerk and RFO</u> <u>Duston Parish Council @ gmail . com</u> <u>07917 446556</u></p> <p>commencing on (c) <u>1st June 2022</u></p> <p>and ending on (d) <u>14th July 2022</u></p> <p>3. Local Government Electors and their representatives also have:</p> <ul style="list-style-type: none"> • the opportunity to question the auditor about the accounts; and • the right to make objections to the accounts or any item in them. Written notice of an objection must first be given to the auditor and a copy sent to the Authority (f). <p>The auditor can be contacted at the address in paragraph 4 below for this purpose during the inspection period at 2 above.</p> <p>4. The auditor's limited assurance review is being conducted under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit (England) Regulations 2015 and the National Audit Office' Code of Audit Practice. Your review is being carried out by:</p> <p>Mazars LLP, The Corner, Bank Chambers, 26 Mosley Street, Newcastle upon Tyne, NE1 1DF Email: local.councils@mazars.co.uk</p> <p>5. This announcement is made by (e) <u>L- Blondfage</u></p>	<p>(a) Insert date of placing of this notice on your website.</p> <p>(b) Insert name, position and contact details of the Clerk or other person to whom any person may apply to inspect the accounts.</p> <p>(c) And</p> <p>(d) The inspection period must be 30 working days in total and commence no later than 1 July 2022.</p> <p>(e) Insert name and position of person placing the notice</p>
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Attachment 2

Local Council name: Duston Parish Council

Confirmation of contact details

Please confirm the contact details for the Clerk, RFO (if not the clerk) and Chair, to assist us in ensuring that our records are kept up to date:

Clerk's name: <u>Lisa Blondrage</u>	RFO's name (if not clerk):	Chair's name: <u>Mrs D. Rowe</u>
Clerk working hours (e.g. Mon-Fri 9-5pm): <u>4pm - 7pm Mon - Fri</u>	RFO working hours (e.g. Mon-Fri 9-5pm):	
Parish Council registered address: <u>Duston Community Centre</u> <u>Iris Crescent</u> <u>Duston</u> <u>DH2 1RJ</u>	Parish Council registered address:	Chair contact postal and email address: <u>88 Turnberry</u> <u>Duston</u> <u>DH2 1LR</u> Email: <u>Jane-Rowe@Dustoc.com</u>
Telephone: Primary contact number: <u>07917 440 556</u> Mobile/Alternative number: <u>0191 7102861</u>	Telephone: Primary contact number: Mobile/Alternative number:	Telephone: Primary contact number: <u>07922 492 103</u> Mobile/Alternative number:
Generic e-mail address for the Authority (please only provide a personal e-mail address if the clerk / RFO does not have access to a generic e-mail account). <u>Dustonparishcouncil@gmail.com</u>		

Please return this form together with the
Annual Governance & Accountability Return and other information requested.

Attachment 3

Confirmation regarding the exercise of public rights

Parish Council name: Duston Parish Council.

The Parish Council must inform the electorate of an exact 30 working day period during which public rights may be exercised. This is inclusive of the start and finish dates.

The inspection period **must** commence no later than 1 July 2022.

The elector's rights must start **EXACTLY** one day after the annual return has been published on your website (or other free to access website used by the Council) with the statutory notice at Attachment 3.2. Publication of the annual return must be as soon as practical after the unaudited annual return has been approved by the Parish Council.

Working days are defined as Monday – Friday. They do not include Saturdays, Sundays and Bank Holidays.

(see calendar guide overleaf)

The inspection period commences on: Wednesday 1st June 2022

And ends on: Thursday 14th July 2022

Signed:  Date: 27th April 2022

Position held: Clerk and RFD.